



Alabama Department
of Revenue



Motor Vehicle Division

Alabama Licensing Officials Conference



Title Updates



Title Section

- Managers/Supervisors
 - Jonathan Lawrence, Section Manager
 - Kevin Long, Title Customer Service Manager
 - Allyson Ward, Title Examination Unit Supervisor
- Units
 - Title Examination (14 employees)
 - Title Customer Service (12 employees)
- Cross-Training Employees



Title Customer Service

(Fiscal Year 2020 Data)

- Calls Received – 141,840
- Calls Answered – 86,137
- Average Duration of Call – 5.50 minutes
- Emails Answered:
 - 13,905 Zendesk tickets
 - 2,758 MVD emails
 - 1,015 NMVTIS emails



Title Examination Unit

(Fiscal Year 2020 Data)


- Total Applications Processed – 1,732,253
- Titles Issued – 1,416,046
- Total Examined – 220,563
 - Total Approved – 192,470
 - Total Rejected – 28,093
- Future Goal - Auditing Designated Agents (DA's)
 - DA's with high rejection rates will require additional training and/or re-certification



Federal Odometer Law

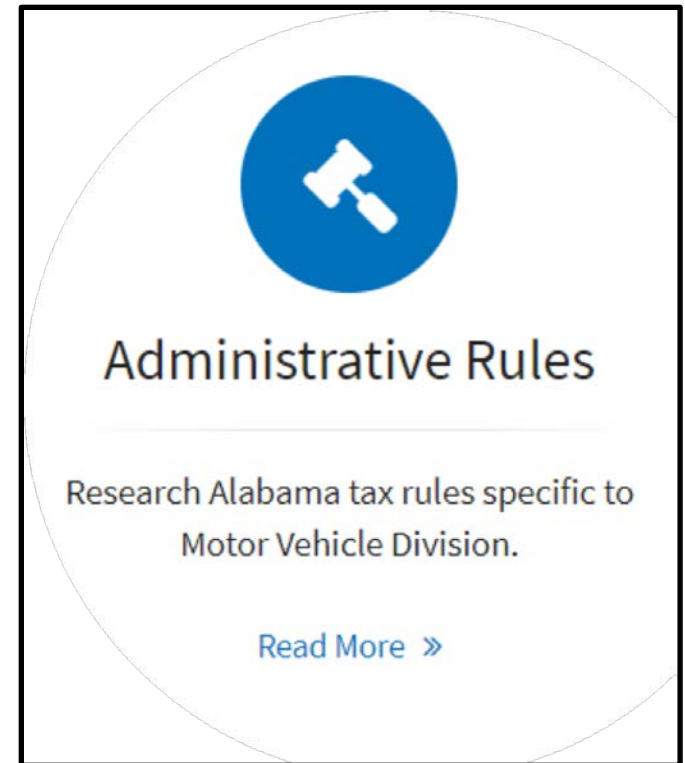
- National Highway Traffic Safety Administration (NHTSA)
 - Issued Rule RIN 2127-AL39 (October 2019)
- Effective January 1, 2021
- Odometer Certifications
 - Allow for electronic signatures
 - Extends certifications from 10 to 20 years
 - Only affects vehicles with a year model 2011 and forward
- Benefits
 - Deter odometer fraud, tax fraud, & skips in title transfers
 - Consumer cost savings up to \$7.5 million annually

Title Admin Rule Updates

- ADMIN Rules may be found on Motor Vehicle Division's website under the link: Administrative Rules 

- Repealed

- | | |
|-------------------|----------------|
| - 810-5-75-.30 | - 810-5-75-.54 |
| - 810-5-75-.31 | - 810-5-75-.56 |
| - 810-5-75-.31.02 | - 810-5-75-.62 |
| - 810-5-75-.46 | - 810-5-75-.67 |
| - 810-5-75-.49 | - 810-5-75-.68 |
| - 810-5-75-.50 | |
| - 810-5-75-51 | |





Title Admin Rule Updates

- Amended

-810-5-75-.03	-810-5-75-.39	-810-5-75-.61
-810-5-75-.09	-810-5-75-.40	-810-5-75-.63
-810-5-75-.15	-810-5-75-.42	-810-5-75-.64
-810-5-75-.17	-810-5-75-.48	-810-5-75-.66
-810-5-75-.21	-810-5-75-.52	
-810-5-75-.24	-810-5-75-.53	
-810-5-75-.27	-810-5-75-.55	
-810-5-75-.29	-810-5-75-.57	
-810-5-75-.34	-810-5-75-.58	
-810-5-75-.36	-810-5-75-.59	
-810-5-75-.38	-810-5-75-.60	



Title Admin Rule Updates

- Admin Rule 810-5-75-.09
 - Updated procedures related to the transfer of title from a deceased owner and included language for the acceptance of documents electronically
 - Revised Form MVT 5-6 (Next of Kin Affidavit)
- Admin Rule 810-5-75-.34
 - Updated procedures to allow for titles to be issued under surety bond to salvage vehicles
 - Bond values for salvage vehicles are 50% of the standard value



Title Admin Rule Updates

- Admin Rule 810-5-75-.40
 - Added language to allow for the acceptance of electronic signatures in accordance with the Federal Truth-in-Mileage Act and National Highway Traffic Safety Administration.
- Admin Rule 810-5-75-.55
 - Updated procedures related to the inspection requirements of a motor vehicle being titled in Alabama.
 - Revised Form MVT 5-9 (Vehicle Inspection Form)



Bill of Sale with Title Documents

- Admin Rule 810-5-75-.36
- Effective September 14, 2020
- Requires bill of sale be submitted with transfer applications in addition to title.
 - All retail and casual sales
 - OOS Titles which includes BOS information is acceptable for casual sales only
 - See Admin Rule 810-5-1-.246 for bill of sale minimum requirements



Electronic Submission of Title Applications and Documents

- Admin Rule 810-5-75-.42
- Effective September 14, 2020
- Allows for electronic submission of applications
 - DA must stamp “SURRENDERED” on the title;
 - DA must maintain original documents for one (1) year & electronically for additional four (4) years
- Two types of document upload
 - Batch Upload (Secure FTP server) – Available since October 2020
 - Upload per application in ALTS (Available by January 2021)
- Benefits
 - Cost savings from mail
 - Eliminates lost paperwork via mail service, etc.

Example of Title Stamped "SURRENDERED"

STATE OF ALABAMA
DEPARTMENT OF REVENUE

CERTIFICATE OF TITLE FOR A VEHICLE

TITLE NO.	VEHICLE IDENTIFICATION NUMBER	TRANS. CODE	DATE ISSUED
[REDACTED]	[REDACTED]	01	02/13/2017
YR. MODEL	MAKE	MODEL	BODY TYPE
2013	NISS	SENTRA	4D
CYL.	NEW	USED	DEMO
04		XX	
PURCHASE DATE	NO. LIENS	COLOR	ODOMETER
01/26/2017	1	GRY	024440

NAME(S) AND MAILING ADDRESS OF OWNER(S)
[REDACTED]

MAIL TO
[REDACTED]

RESIDENT ADDRESS IF DIFFERENT
[REDACTED]

LEGEND(S)
ODOMETER READING IS THE ACTUAL MILEAGE

SURRENDERED

1ST LIENHOLDER'S NAME, ADDRESS AND LIEN DATE: 01/26/2017
BRIDGESTECREST ACCEPTANCE CORP
P. O. BOX 2997
PHOENIX AZ 85062

2ND LIENHOLDER'S NAME, ADDRESS AND LIEN DATE

By: *Thomas J. [Signature]*
Signature of Authorized Agent

Date: 8/27/18

By: _____
Signature of Authorized Agent

Date: _____

CONTROL NUMBER
48475340

KEEP IN A SAFE PLACE — ANY ALTERATION OR ERASURE VOIDS THIS TITLE



ALTS Document Upload Feature

- Document Prep Order For Scanning
 - ALTS Title Application
 - Title/MSO, etc.
 - Front
 - Back
 - Additional Supporting Documents
 - Bill of Sale (if required)
- Resubmitting Rejected Applications
 - Make sure the resubmission letter is the first document scanned



ALTS Document Upload Feature

- Batch Upload Process
 - Allows DA's to electronically send title application packages in bulk via secure FTP server. Same process licensing officials currently use to upload registration data files.
 - Currently there are 11 licensing official's offices uploading documents in bulk and in many instances, titles are being issued within 24 hours.
 - Per Memo 2020-009, reach out to your system vendor or MVD if you have questions or interest in getting started.



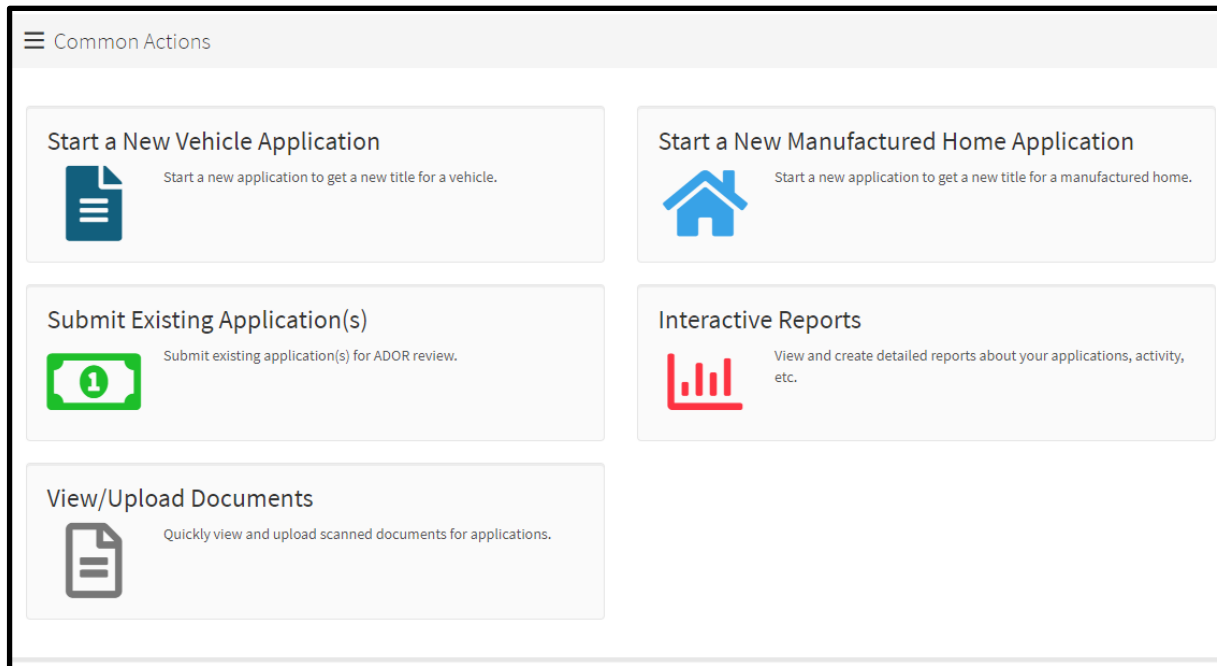
ALTS Document Upload Feature

- Individual Upload Process
 - Allows DA's to electronically upload title application packages in ALTS while processing the application.
 - Scanning features
 - Images may be multi-page PDF or 200 DPI multi-page bi-tonal TIFF.
- Designated Agent's may upload title applications individually the following ways:
 - Common Actions on ALTS Home Page
 - Submission Screen
 - Actions Tab or Menu
 - Application Information Page
 - Rejection Page

ALTS Document Upload Feature

Individual Upload Process

- Common Actions on ALTS Home Page
 - option added to View/Upload Documents



The screenshot displays the 'Common Actions' section of the ALTS Home Page. It features a header with a hamburger menu icon and the text 'Common Actions'. Below the header are five action cards arranged in a grid. Each card contains an icon, a title, and a brief description.

Action	Description
Start a New Vehicle Application	Start a new application to get a new title for a vehicle.
Start a New Manufactured Home Application	Start a new application to get a new title for a manufactured home.
Submit Existing Application(s)	Submit existing application(s) for ADOR review.
Interactive Reports	View and create detailed reports about your applications, activity, etc.
View/Upload Documents	Quickly view and upload scanned documents for applications.



ALTS Document Upload Feature

Individual Upload Process

- Submission Screen
 - upload documents prior to submission

Submit Completed Applications for Approval

Select application(s) to submit for payment

NEW SUBMISSIONS RESUBMISSIONS INCOMPLETE APPLICATIONS

Application Number VIN or Section Id

<input type="checkbox"/>	Application Number	Application Type	Status	VIN/Side ID	Owner	Last Updated	Fee	Upload Document
<input type="checkbox"/>	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	Upload
<input type="checkbox"/>	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	Upload
<input type="checkbox"/>	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	Upload

Showing 1 to 3 of 3 rows

0 Application(s) Selected

Total Application Fee: \$0.00

✓ SUBMIT SELECTED APPLICATION(S) FOR APPROVAL











Column added
to allow for
upload.



ALTS Document Upload Feature Individual Upload Process

- Actions Tab or Menu

Actions Menu
Choose an action.

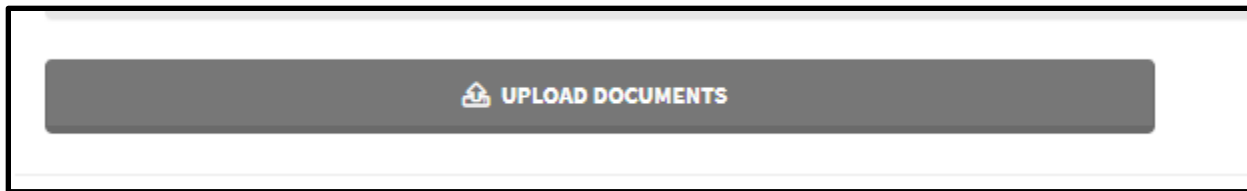
<p>Reprint</p>  <p>Applications can be viewed and reprinted here.</p>	<p>Edit</p>  <p>Applications that are still in Saved In Progress status can be edited here.</p>
<p>Hold</p>  <p>Applications can be placed on Hold Status for up to 20 days. An application can only be placed on Hold 3 times. Up to 5 Applications can be placed on Hold at one time.</p>	<p>Submit & Pay</p>  <p>Applications that are ready can be submitted and paid for here.</p>
<p>Application Status History</p>  <p>View the full status history for an application.</p>	<p>Rejected Applications</p>  <p>Quickly view any of your applications that are in rejected status.</p>
<p>Assigned Applications</p>  <p>Quickly view any of your applications that are assigned.</p>	<p>View/Upload Documents</p>  <p>Quickly view and upload scanned documents for applications.</p>
<p>Undeliverable Address</p>  <p>If a title has been returned because of an undeliverable address, the address can be updated here.</p>	<p>Void</p>  <p>Applications that have not been Submitted can be voided here.</p>

Button icon added
to View/Upload
Documents.

ALTS Document Upload Feature

Individual Upload Process

- Application Information Page
 - after an application has been submitted, agent may upload documents for the application



Button appears at the very
bottom of this page.

ALTS Document Upload Feature

Individual Upload Process

- Rejection Page
 - option provides the agent with the ability to view/upload documents

i Application Information

Application Number	Application Type	Application Source	Application Status
TRMS10000002128	Transfer	Alts.Web	Rejected

x Previous Rejection Information

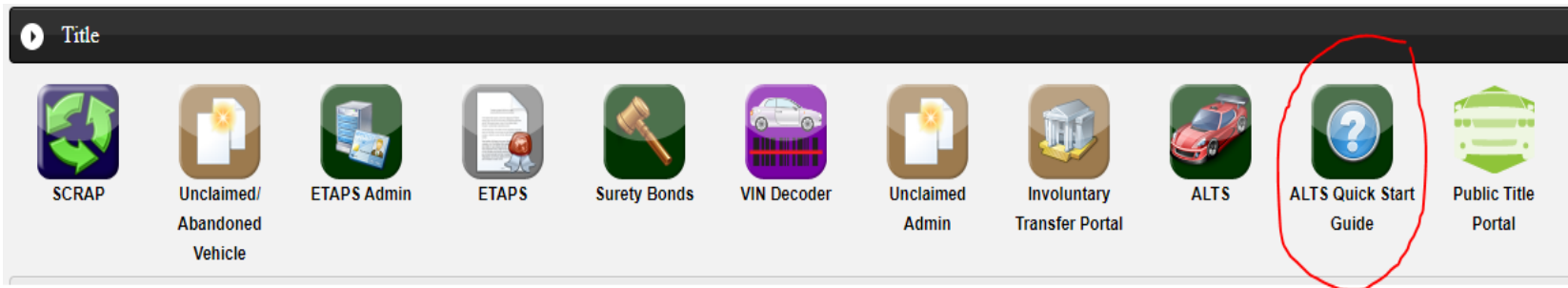
Code	Reason	Comments	Rejected Date
A6 (NM #46)	The Surrendering OOS Title-State and/or Title# provided on the title application disagrees with the out of state title provided. All documents must agree.		1/17/2020

[EDIT APPLICATION](#) [PRINT RESUBMISSION LETTER](#) [VIEW AND UPLOAD DOCUMENTS](#)

Button icon added to View/Upload Documents.

ALTS Document Upload Feature

- ALTS Quick Start Guide
 - Updated instructions for document upload procedures





ALTS UPDATES

- NMVTIS Webservice Integration
 - Validate OOS Title Information
 - Lien Verification
 - Check for Brands (i.e. Junk, Salvage, Rebuilt, etc.)
 - Stolen Vehicle Check
 - Proposed Implementation: **March 31, 2021**
 - Will be used in ALTS Application Pre-Qualifier and the SCRAP, Surety Bond, and Unclaimed/Abandoned Portals



Electronic Lien & Title (ELT)

- Objectives:
 - Issue electronic titles
 - Record and release liens electronically
 - Eliminate paper titles & allow electronic transfers among dealers
- Goals to accomplish:
 - Document upload feature (**October 2020**)
 - Implement Federal law changes (**January 2021**)
 - NMVTIS webservice integration (**March 2021**)

Electronic Lien & Title (ELT)

- Phase 1 (Spring 2021)
 - Begin issuing electronic titles to record and release liens for financial institutions that are currently DA's in ALTS
- Phase 2 (Fall 2021)
 - Begin issuing electronic titles to record and release liens for all financial institutions via ELT Service Providers
- Phase 3 (Spring 2022)
 - Begin allowing electronic transfers of title among dealers and eliminate paper titles



Public Portal – Replacement

(<https://title.mvtrip.alabama.gov/>)

- Applicant can apply online and electronically submit (pay for app), sign, and upload documents for processing
- Implemented August 2019
- Issued over 18,000 replacement titles since implementation
- **REMINDER:** Discard any copies of MVT 12-1 paper application and make sure your websites link to the Public Title Portal.



Public Portal – Manage Liens

(<https://title.mvtrip.alabama.gov/>)

- Applicant can apply to Add a Lien or Continue a Lien
- Applicant can electronically submit (pay for app) but is required to mail in application and title documents for processing
- Add Lien: Implemented September 2020
- Continue Lien: Implemented November 2020



Public Portal

(<https://title.mvtrip.alabama.gov/>)

- Check Application Status
- Check Undeliverable Titles
- Applications Coming Soon
 - Transfer Lien (Form MVT 20-1)
 - Release Lien (Form MVT 20-1)
 - Salvage (Form MVT 41-1)
 - Stolen-Unrecovered (Form MVT 41-1E) &
 - Rebuilt Owner Retention (Form INV 26-15)
- ADMIN Rules: [810-5-75-.15](#) & [810-5-75-.24](#)



Questions

